



Delete Requirement Package



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Lesson Objectives

- **Objective:**
 - **Upon completion of this lesson, the Customer will be able to:**
 - Delete a Requirement.



Locate Record

UNCLASSIFIED

The *Requirement Package* can be accessed from the *My Requirements* section on the *Landing Page*.

News Tasks (14) Records **Reports** Actions

Indah Customer - 11

My Requirements

Actions

Enter New Requirement

My Tasks

Filters >

Export

Task	Requirement #	Received	Assigned To
Respond to Correspondence from Chris Budge@CB for Requirement A000689		9/1/2016 11:13 AM EDT	Indah Customer
Respond to Correspondence from Indah Customer for Requirement A000476		6/4/2016 2:29 PM EDT	Indah Customer
Update Correspondence for Requirement A000442		5/26/2016 2:13 PM EDT	Indah Customer
Respond to Correspondence from Indah CBO Only for Requirement A000437		6/17/2016 10:51 PM EDT	Indah Customer
Respond to Correspondence from Indah_GSS for Requirement A000419		6/16/2016 10:56 AM EDT	Indah Customer
Respond to Correspondence from Indah_GSS for Requirement A000391		4/13/2016 12:43 PM EDT	Indah Customer
Respond to Correspondence from Indah_GSS for Requirement A000381		4/9/2016 10:34 PM EDT	Indah Customer
Respond to Correspondence from Indah_GSS for Requirement A000333		4/8/2016 3:03 PM EDT	Indah Customer
Update Correspondence for Requirement A000327		4/1/2016 1:10 PM EDT	Indah_CBO, Indah Customer
Review Correspondence from Indah_GSS for Requirement A000327		3/13/2016 3:43 PM EDT	Indah Customer
Review Correspondence from Indah Customer for Requirement A000327		1/13/2016 10:22 AM BBT	Indah Customer
Review correspondence from Indah_GSS for Requirement A000358		9/24/2014 1:10 PM EDT	Indah Customer
Review correspondence from Indah_GSS for Requirement A000358		9/24/2014 12:01 PM EDT	Indah Customer
Review correspondence from Indah_GSS for Requirement A000358		9/24/2014 12:00 PM EDT	Indah Customer

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My Requirements

Filters >

Export

Procurement Object	Identifier	Requirement Number	Status	Contract Specialist	Contracting Officer	Contracting Office	Created Date
Requirement	A000020		Validated				9/22/2016 9:53 AM EDT
Requirement	A000018		Assigned/Accepted	Chris Budge@CB	Chris Budge@CB	PLS11	9/21/2016 9:00 PM EDT
Requirement	A000017		Assigned/Accepted	Chris Budge@CB	Chris Budge@CB	PLS11	9/21/2016 4:56 PM EDT
Requirement	A000016		Assigned/Accepted	Chris Budge@CB	Chris Budge@CB	PLS11	9/21/2016 4:41 PM EDT
Requirement	A000015		Validated				9/21/2016 3:48 PM EDT
Requirement	A000014		Validated				9/21/2016 3:32 PM EDT
Requirement	A000012		Validated				9/21/2016 2:56 PM EDT
Requirement	A000011		Validated				9/21/2016 2:10 PM EDT
Requirement	A000009		Validated				9/21/2016 12:34 PM EDT
Requirement	A000007		Assigned/Accepted	Indah_GSS	Indah_GSS	PLS11	9/21/2016 9:48 AM EDT



Related Actions: Summary Dashboard

Select **“Related Actions”** and then, if the requirement is no longer needed, select **“Delete Draft Requirement”**.



Summary ▾
 News
 Related Actions
 Additional Information
 Funding Information
 Enclosure Documents
 History

[Records / Requirements](#)

A000020 - Replace Monitors at IG Technical Support [Follow](#)

[Update Requirement](#)

[Submit Requirement to...](#)

[Delete Draft Requirement](#)

Basic Information

Status	Validated	Customer Requirement Number	No value was entered for the Customer Requirement Number. To enter a value, use the Related Action to update this requirement.
Contracting Office	-	PALT Contract Vehicle	
CS Assigned		Date Received	
KO Assigned		Required Delivery Date	Nov 27, 2015
Priority	DO	POP Begin	
Category	IT Hardware	POP End	
Description	Need larger Monitors for the IG's technical support team Will require 5 30 inch monitors		



Delete Requirement Form

IMPORTANT:

Once you select **“Delete Requirement”**, there is no **“UNDO”**! *This is a permanent deletion.*

After you click **“Delete Requirement”**, you are asked to confirm that you want to continue with the Delete process. Select **“Yes”** to delete the requirement *permanently*, or select **“No”** to cancel the Delete process and return to the form.

Description: Need larger Monitors for the IG's technical support team. Will require 8-30 inch monitors.	
Funding Information	
Total Funds Available for Obligation: \$0.00	Estimated Base Period Amount: \$2,500.00
Estimated Total Lifecycle Value: \$2,500.00	Award by Sept. 30th? No
Estimated Current FY Amount: \$2,500.00	
Requestor Information	
Organization: IG Technical Support	Email: indoh.gess.contractor@epolm.com
DoDAAC: HC1070	Phone: 111-111-1111
POC Name: Indoh Customer	Address: 2743 Defense Blvd, Washington, DC 20414
Acceptor Information	
Organization: IG Technical Support	Email: indoh.gess.contractor@epolm.com
DoDAAC: HC1070	Phone: 111-111-1111
POC Name: Indoh Customer	Address: 2743 Defense Blvd, Washington, DC 20414
Alternate Acceptor Information	
Organization:	Email:
DoDAAC:	Phone:
POC Name:	Address:
Additional Information	
Pricing Arrangement: Firm Fixed Price	
PBA? Yes	
Subject to TEBA? No	Involves PI? No
Requires Property Accountability? No	Recommended Funding will be provided via DD Form 448 (MIPR) P&C
Is Recurring? No	
Insurbent Contractors: N/A	
FOIA Coordinator: N/A	
Comments: <input type="text"/>	
<div><div>Delete Requirement</div><div>Close</div></div>	



Summary

- In this lesson, you learned how to:
 - Delete a *Requirement Package Record*.



DEFENSE INFORMATION SYSTEMS AGENCY
The IT Combat Support Agency

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